Bylaws
of
The Interdisciplinary Mathematics Institute
Draft no. 3: May 6, 2009

I. Mission Statement

The Interdisciplinary Mathematics Institute (IMI) exists within the College of Arts and Sciences of the University of South Carolina (USC). The Institute serves to foster advanced interdisciplinary mathematical research with the potential for meaningful application and to facilitate its transfer to the academic, government and industrial sectors.

II. Membership

Persons desiring membership shall submit an application to the Executive Committee, which will decide on membership. The membership categories are:

- **Regular Member**: tenure-track or emeritus faculty member who has performed or has the potential to perform high quality interdisciplinary research at USC with significant mathematical content.
- **Associate Member**: IMI postdoctoral or research staff member
- **Visiting Member**: IMI visitor or consultant

Only Regular Members shall have voting privileges.

III. Executive Committee

The Executive Committee shall consist of five IMI Regular Members (elected by the voting membership) and the Director *ex officio* (who will serve as a nonvoting member). The Committee, once constituted, shall select a Chair from among its members (other than the Director). Elected members shall serve two-year terms, beginning July 1 of the year of election. Requisite elections shall be held by July 1 of each year.

The Executive Committee shall provide advice and consent to the Director through:

- evaluation of recommendations for official agreements of collaborations with federal, industrial, and academic research centers and laboratories,
- evaluation of membership in the IMI,
- advisement on the selection of IMI-funded visitors, postdocs and personnel,
- approval of an annual budget,
- submission of an annual report.
IV. Director

The Director shall be a Regular Member of the IMI, elected by the IMI voting membership (and subject to the Dean’s approval) to a term of three years. The Director’s term shall begin on July 1 of the year of election. In addition to administering the IMI, the Director shall:

- represent the IMI to the research community, the university administration, academic research centers, research laboratories, and potential sponsors;
- present an annual budget report to the Executive Committee and prepare an annual budget for approval by the Executive Committee;
- formally supervise the IMI research and administrative support staff and prepare annual staff reviews;
- prepare publications to promote IMI research and related activities;
- maintain the IMI web site.

V. Meetings

The Executive Committee shall meet by the end of the first week in September, and otherwise as necessary; a quorum shall consist of two-thirds of its members. A general meeting of the IMI shall be held at least once annually; a quorum shall consist of two-thirds of the voting members.

VI. Scientific Advisory Board

The Scientific Advisory Board shall provide guidance to the IMI Director in identifying areas of research compatible with the IMI mission and in further enhancing its research effectiveness. The Board Members will be selected on the basis of their research reputations, their standing in the international research community, and their potential to guide development of IMI research programs. Membership on this committee will be reviewed on an annual basis.

VII. Staff, Facilities, and Infrastructure

The support staff of the IMI includes an office manager and a graphics/information specialist provided by the College. Computer system support is provided by the College.

The IMI maintains the IMI Computational and Image Processing Laboratory which has offices located in Sumwalt 203-204, 206, and the IMI Visualization Facility in Sumwalt 219-220. Through IMI research grants, the Laboratory is equipped with state of the art computational, imaging, and graphics hardware and software.

For the benefit of the larger research community, the IMI maintains a preprint series of research articles and scientific technical reports.

VIII. Financial

Funding for the IMI shall be through gifts, grants and contracts, together with a portion of the indirect costs generated. When submitting grant proposals, IMI members should specify the analytical distribution among units to which they belong.

IX. Amendments and Review of the Bylaws

The bylaws may be amended by a two-thirds vote of the IMI voting membership at any general meeting, provided the proposed amendment(s) has been submitted in writing to the membership at least thirty days in advance.